SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

English Learner Advisory Committee (ELAC)
Meeting Minutes Template

School: McKinley Elementary School
Date of ELAC meeting: 1 / 20 / 2023

Mandated Topics: (Check the topic(s) covered)

	1. Assist in the development of school-wide need assessment.
	2. Assist with efforts to make parents aware of the importance of regular school attendance.
X	3. Advise on the school's program for English Learners
X	4. Advise the principal and staff in the development of a site plan for ELs and submit plan tothe school council for consideration of inclusion in the Single Plan for Student Achievement(SPSA)
	5. Receive training to assist members in carrying out their legal responsibilities.
	6. Elect representative(s) for the District English Learner Advisory Committee
X	7. Other: Title I Annual Meeting and Funding Update

I. The meeting started at 9:00am

Attendance was taken. Present at the meeting was Fei Fei Dai (EL Parent), Ufuk Tuna, Iris, and Dr. Ashley Benjamin (principal). The meeting agenda and notice was blasted to whole community in the weekly newsletter and posted on the website. The meeting agenda and invite was also emailed directly to all EL parents by the principals.

II. **MEETING MINUTES:** Were shared. No questions or comments.

III. ELAC Mandated Topic(s) :

Dr. Benjamin provided an annual Title I Meeting.

- Title I Program
- Title I Funds
- Title I Qualification, Allocation, and Expenditures
- ESSA: Teacher Qualifications
- Parent and Family Engagement
- Title I School/Parent Family Engagement Policy and Compact
- Accountability and Data
- Resources

IV. ELAC Discussion /Recommendation

Principal asked if the school qualified for Title I funds next school year, what would be their top priorities. A parent said it would depend on the age and exact need- possibly computer programs for 3rd-5th and STEM for all; the priority would be for it to go towards students and less about parent workshops. Another parent said that the priority would be less about computer programs and more towards books or teacher workshops.

V. **DELAC Report***: (The following is a brief summary of the DELAC report)*

DELAC Rep Fei Fei said he attended the last DELAC meeting; nothing to report.

VI. Other presentation(s)*(Summary)*

None

VII. Announcements: (Summary)

Multicultural Celebration Day is Friday. The next ELAC meeting will be to discussed the proposed 23-24 SPSA for ELAC input.

The meeting was adjourned at: 9:40m **submitted by Ashley Benjamin**